Request for Loan of University of Nebraska-Lincoln Personal Property to Another Institution

*Fixed assets purchased with Federal or Federal Pass-Through Funding may NOT be transferred without prior, documented approval from Sponsored Programs.

Date: ____________________________

Requestor: _________________________________________Department: _______________________________________

__________________________________________________________________________________________

(Signature of Requestor)      (Date)

Reason for Loan: ___________________________________________________________________________

__________________________________________________________________________________________

ITEMS ON LOAN:

<table>
<thead>
<tr>
<th>QUANTITY/DESCRIPTION (make, model #)</th>
<th>SERIAL #</th>
<th>UNL TAG #</th>
<th>UNIT PRICE</th>
<th>TOTAL PRICE</th>
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Present Location of Property: _______________________________________________________________________________

Institution receiving loan of equipment: ______________________________________________________________

____________________________________________________________________________________________

Date of return from receiving Institution: __________________________

____________________________________________________________________________________________

(Signature of Institution)      (Date)

Approval Signatures:

____________________________________________________________________________________________

(Department Chair)      (Date)

____________________________________________________________________________________________

(Dean)      (Date)

____________________________________________________________________________________________

(Vice Chancellor for Research)      (Date)

____________________________________________________________________________________________

(Vice Chancellor for Business & Finance)      (Date)

____________________________________________________________________________________________

(Office of Sponsored Programs)      (Date)

Return original completed form to University of Nebraska Inventory, Surplus & Asset Management
1700 Y Street, Lincoln, NE 68588